Instructions to Access IZ Provider Education Series on Montana Medical Association's Website

CREATE ACCOUNT/LOGIN

- Click to access the webinar: https://education.mmaoffice.org/
- Create account located in the upper right hand corner or login if you have a pre-existing account.



FIND SESSION AND REGISTER

- Once logged in, click on CATALOG located on the top of the screen.
- Click the "Title of the Webinar Session" you want to view.



• Click REGISTER (FREE) located on the upper right corner of the screen.



Click COMPLETE REGISTRATION NOW.



• Click COMPLETE REGISTRATION.



• Click View Product.



Instructions to Access IZ Provider Education Series on Montana Medical Association's Website

• Click FILL OUT SURVEY under REGISTRATION on the right hand side of the screen and complete registration information.



VIEW WEBINAR

• Click VIEW VIDEO on the right side of the screen and view the entire recording.



COMPLETE EVALUATION

• After the webinar ends, exit the video screen and click FILL OUT SURVEY under EVALUATION on the right hand side of the screen.



**If you do not have comments for the LAST TWO questions type "none" into each box.

OBTAIN CERTIFICATE

• To receive nursing contact hours and/or a certificate of completion, click CLAIM MEDICAL CREDITS under MEDICAL CERTIFICATE on the right hand side of the screen.



- Click Submit.
- Click VIEW/PRINT YOUR CERTIFICATE on the right hand side of screen.
- Print Certificate of Completion for your records.